

JobPrep – July 2023

“The Voice of Technology Career Insight”

CompTIA
IT Certifications



Understanding the CompTIA A+ Certification

CompTIA A+ is widely considered one of the go-to certificates for a well-rounded entry-level introduction to IT. Those who pass the certification exams will be qualified to solve basic issues in networking, operating systems, security and mobile devices. The CompTIA A+ certification requires two exams.

The CompTIA A+ provides a general introduction to the IT world. From there, many IT professionals can go on to specialize in a specific field of IT, like networks, security, or cloud computing, either by building experience or gaining relevant certifications.

Potential jobs: Service desk

analyst, technical support specialist, associate network engineer, desktop support administrator, system support specialist

Requirements: Two certification exams required. There are no prerequisites to the exams, but CompTIA recommends having nine to 12 months of hands-on experience.

Certification path: After the CompTIA A+, candidates can go on to take other CompTIA certifications like Security+ or Network+, or certifications from other providers like the CCNA

Potential benefits to getting a certification can include improved job performance and increased competitiveness in the job market. An IT certification on your resume can also be a quick way for hiring managers to gauge your abilities. Additionally, certifications are linked to higher incomes.



Apply for the Global IT Scholarship Program

Global Information Technology is proud to provide the GIT Scholarship Program. Every month, this scholarship will be awarded to highly driven individuals wanting to begin or advance their IT career.

Exclusively, the scholarship will provide a grant of \$2,500.00 towards any certification course or remote live training at GIT.

GIT created this opportunity to give back to the community and spread our desire to help those in need. We believe that learning is essential and we will continue to help and develop individuals to help them succeed in their personal development goals. Apply here:

<https://www.global-itech.com/the-global-it-scholarship/>

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Career Guide

Quick and to the point Career Advice

Question: “The old saying “find a job you love and never work a day in your life” puts a great deal of pressure on people who are trying to choose the right career. Can you really find one that is so enjoyable, it won't even feel like work? Help me. There seems to be SOOOO many different technology career paths to choose from that I don't know which one is good for me. Any advice would help. Thank you.”

- Paul Kellogg, Jr.

Answer: Your first order of business is to learn as much as possible about yourself – a [career] self-assessment will do. These results will include a list of occupations that are a good fit for you, but the quest to find the right career doesn't end there. Read descriptions of the occupations and if they interests you, see what the educational requirements are.

Finally, you will be doing yourself a great disservice if you don't look at an occupation's job outlook. You will want to know this information as well.

Is it possible to have a job you love? Absolutely. With a plan and these tips, you'll know where to focus your time and energy when you search for a new job. Here are five tips to help you find a job you love:

1. Figure out your passions.
This might seem like an obvious tip, but don't overlook it: spend time with yourself to understand your dreams, values, and goals.
...
2. Ask for a second opinion. ...
3. Consider your daily tasks. ...
4. Be mindful of salary expectations. ...
5. Make a list of dealbreakers.

Do these things and you'll find yourself one step closer to where you want to be. Best of luck!

- Andrei

VETERANS, GET READY TO POWER YOUR TECH FUTURE AT GLOBAL IT

Global Information Technology (Global IT) is approved by the Department of Veteran Affairs to receive Veterans benefits. We accept Chapter 33 Post 9/11 GI Bill®, Chapter 30 Montgomery GI Bill® for Active Duty, Ch 31 Vocational Rehabilitation and Employment (VR&E), Vet Tec, and VRRAP. Whether you are serving or have already served, Global Information Technology is here to work with you to start your IT career. These benefits may cover up to 100% of tuition and fees and housing allowance, courseware, and other training-related costs as well. For more information about your specific benefits in regards to your service, call 248-557- 2480 to set up an appointment with one of our School Certified Officers (SCO) (career advisors) or complete the inquiry form at <https://www.global-itech.com/va-program/>.

Fun & Interesting Facts about Technology

Funny but true short Chat GP story

Caller: “Are you real?”

Me: “If you’re asking if I am a person, then yes, I am.”

Caller: “How do I know you’re not Chat GPT just pretending to be a person?”

Me: “I can assure you that I am not a chatbot.”

Caller: “Prove it.”

Me: “I don’t know how you would like me to prove it.”

Caller: “Say something only a person would say.”

Me: “Okay, you got me. I’m a chatbot, but I’m a really nice one, and I would love to help you with your banking.”

Caller: “Well... hmm... as long as you’re one of the *nice* ones.”

4 Truths about working with recruiters (That they'll never tell you)

1. Recruiters Want You to Land a Job (For Better or Worse)

Most recruiters in staffing agencies are paid on commission, earning a fee based on your first year’s salary when you get hired. (It doesn’t come out of your pay. It’s just an added expense for the company who hires you.)

This often works in your favor. Since their bonus is typically 20-25% of your base salary, they’ll try to get you a great offer. The more money you make, the higher their rate will be, too.

However, if you don’t land a job, they get paid nothing. So, if they can’t think of other roles you’d be a fit for, they may encourage you to take a low-ball offer. (In their minds, they’re helping you be realistic.)

To make sure you get what you’re worth, have a chat with them *in advance* about the range you think is reasonable.

Then, if you’re extended an offer that’s lower than you

deserve, say something like this: “I’m really excited about the position, but I was hoping the offer would come in higher. I would accept *on the spot* if we were able to get it \$5,000 higher on the base salary.”

Also, if you ever feel like you’re being persuaded to take a role that’s not right for you, say so. Don’t let anyone—recruiters included—pressure you into taking a job you don’t actually want.



2. Recruiters Have to Put Company Interests First

Job seekers often refer to themselves as the “clients,” and recruiters are trained not to correct them. The truth is: The companies who hire headhunters are the people who foot the bills.



So, while helping people is the most satisfying part of our work, it's literally our job to put forth candidates who have a chance.

That sounds pretty cutthroat, but this can work in your favor. That's because many recruiters want to coach a candidate to be more appealing to hiring managers. So, take advantage of their suggestions! For example, if they recommend a resume change, it's because they think it's going to get you more interviews or increase the odds that their client responds positively.

3. Recruiters Can't Tell You Everything

Sometimes, recruiters are asked to look for things that have nothing to do with your professional qualifications. Some have been told that a certain team has too many males, and they need to hire

two women before we show them any more men. We don't like it, but it happens (and we can't tell you when it does).

So, if you're told a company isn't interested, don't assume it's because you're not great or

your experience isn't attractive. There are several things that could've happened behind the scenes that aren't your fault.

One thing you can do is ask the recruiter if they can share any feedback. If they revisit the topic of changing your resume around, you'll know it had to do with your application. But if they say something reassuring about how, no, there's nothing you should be doing differently, it's a safe bet that you weren't turned down because you're doing something wrong.

4. Recruiters Don't Always Know What Your Job Involves

Recruiters get comfortable using the right lingo for your industry. But for the jobs out there that are more technical, there's a good chance they don't really know what you'd do each day.

However, the more he or she understands your field, the more likely they can find you a great-fitting job. So, I recommend asking questions like these to see how well they understand the space you work in:

- How long have you been recruiting in this industry? What about your firm?
- Why do you think my background is a fit for the job we're discussing?
- What are some of the biggest technical challenges this group is facing right now?
- What can you tell me about the backgrounds of the other people in this group?

The best recruiters, and the ones who are doing it for the “right” reasons, will stand out because they know the history of each company they work with, the hiring manager's story, and so on.

So, ask a lot of questions, and trust your gut in terms of how comfortable they seem when answering.

GIT thought Provoking corner



“I believe our flag is more than just cloth and ink. It is a universally recognized symbol that stands for liberty, and freedom. It is the history of our nation, and it’s marked by the blood of those who died defending it.”

– John Thune

**Jobs in the Detroit area
.... One click away**

SimplyHired.

indeed

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glassdoor®

A day in the life

Management Information Systems Director

[A management information systems director spearheads the implementation of software, equipment installation and other projects to improve the quality of a company's information systems.]

IT Managers plan, direct, or coordinate activities in such fields as electronic data processing, information systems, systems analysis, and computer programming. They also manage backup, security and user help systems. Other tasks include:

- Direct daily operations of department, analyzing workflow, establishing priorities, developing standards and setting deadlines.
- Meet with department heads, managers, supervisors, vendors, and others, to solicit cooperation and resolve problems.
- Review project plans to plan and coordinate project activity.

- Assign and review the work of systems analysts, programmers, and other computer-related workers.
- Provide users with technical support for computer problems.
- Develop computer information resources, providing for data security and control, strategic computing, and disaster recovery.

We asked IT Managers how satisfied they are with their job. Here is what they said:

Job Satisfaction

72%

of them said they were satisfied with their job and

Meaningful Work

49%

said they find that their job makes the world a better place or helps to make someone else’s life better.

5 Benefits of technology training

Technology is a necessity in today's society. Almost everyone uses it in one form or another – cell phones, telephones, Smart TV's, computers, voice texting, software applications, games and the list goes on.

If your employees don't understand how to effectively use technology, especially in the workplace, it can hinder productivity and workflow. We've pinpointed five of the most important benefits to training your employees on technology.

1 It saves money. – Employees that are properly trained spend less time troubleshooting and more time on productive and revenue-driving tasks.

2 It saves time. – When employees are knowledgeable about the applications they use, they can work quickly and finish projects faster.

3 It fosters a competitive edge. – Companies that can use all their solutions effectively are

likely to outperform those that struggle to understand the basics. And, since you're saving time and money, you can re-allocate those measures to innovative projects.

4 It boosts confidence. – Confident employees are better employees. When people know how to efficiently do their job, they are much more likely to be happy in their position, resulting in less turnover for your business.

5 It allows for team building. – Training requires employees from different departments to learn and work together. More experienced users can jump in and help those around them, and employees get a glimpse of how other departments work. Training is a necessary aspect of your technology solutions and planning. As we become more and more reliant on technology, it's important that your employees know how to utilize the solutions that your business is investing in.



Basic, smart questions you can ask in an interview

It's the day of the big interview for your dream job. You've been prepping for weeks. You know the company in and out. You know why you're the best candidate for the job. You're ready to talk about your skills, weaknesses, ideas, plans, hopes, dreams, and favorite TV show. And then they ask: any questions for us? And you've got nothing.

Don't be that person. Acing an interview doesn't just mean knowing all the answers to the questions that get thrown at *you*: it also involves having a good set of questions to ask *them*. being informed. Good questions can also show what kind of a thinker you are or demonstrate your personality, giving you an extra boost as that candidate who

thinks critically and digs for information successfully. Below are the basic categories you might want to know about. Consider this the footnotes version of the kinds of questions you might want to ask.

- What's life on the job like?
- What kind of training do they offer?
- How is feedback provided?
- What's the company culture like?
- Who's on the team you'll be working with, are they cool, and how does working together work?
- What are the next steps in the interview process? In other words, when are you going to tell me whether I'm hired?

To get the answers you really want, you probably want to get even more specific in the questions you ask. Sure, you probably won't have time to ask a full list of say twenty-five questions, but the more specific you get, the better informed you'll be.

GIT July 2023 Career Services Workshops

A special message from Jennifer Bowden, GITs Career Services Manager

Hello GIT students. I'm happy to announce our upcoming Career Services workshops and dates. Career workshops provide educational opportunities for students to learn about key career readiness skills and topics. These workshops will always span a gamut of topics including resume tips, navigating a career fair, and best practices for job interviewing, just to name a few. I look forward to seeing. RSVP with me here: jennifer.bowden@global-itech.com

Resume Writing

Friday, July 14, 4 pm

LinkedIn

Friday, July 28, 4 pm

Is your future employer going to conduct a job assessment? If so, take heed to these assessment tips

If you are going to participate in an assessment in the near future, you will want to present yourself well and get a positive result. Here are some assessment tips that can help you prepare.

Prepare. Ensure you get a good night's rest before the test, know where you have to be and what to expect.

Know what an assessment entails. Make sure you know what components to expect and what you will be asked to do for each different components of the assessment.

Practice IQ tests.

IQ tests are almost always part of an assessment, and they can be practiced! By practicing IQ tests you train your brain and will be able to control your nerves. You will see that your score on each component will continue to improve, ensuring

that you will realize an optimal score for the IQ and intelligence test component of an assessment.

Do assessment exercises. Components such as personality tests and interviews can also be practiced. Assessment exercises help you to go into the real assessment with an assured feeling and force you to think about issues in advance, that may come up during the assessment.

Prepare interviews. One or more interviews will always be part of the assessment. Make sure you know what is likely to be discussed, think about your answers in advance and know your own resume!

Conduct a personal SWOT analysis. Your strengths and weaknesses will certainly be discussed during an assessment. Make a list of them using a strengths and weaknesses analysis.

GIT has moved! This is our new home

